



Homestead Middle School

International Baccalaureate
Academic Integrity Policy



Academic Integrity is to be truthful about your work. This means doing your own work even if your friend offers you help on a test. It also means doing your own research and properly citing your resources. The citation of sources should be inclusive of any artificial intelligence tool used to complete assignments or projects. Artificial intelligence tools are a good opportunity to develop certain skills such as critical thinking. However, you must be mindful of the use of proper citations in your work if artificial intelligence has been used for writing or paraphrasing. Modification of images using AI that are included in any assignment must also be properly cited. Paraphrased or text used can be cited as follows: **(text taken/paraphrased from ChatGPT, year)**. Additionally, the bibliography must include the prompts used to generate the text. For example: *OpenAI.(8 March 2024). ChatGPT response to academic integrity prompt about artificial intelligence.*

At Homestead Middle School (HMS, an IB Middle Years Programme (MYP), we value honesty and academic integrity. We encourage all our students to conduct themselves in a responsible way and expect them avoid any academic malpractice. The school believes that honesty and integrity are the based for developing character traits. Our students should strive, always, to become principled and thinkers, and refrain from cheating or creating false impressions of their classwork. Dishonesty includes, but is not limited to:

- A. **Collusion** – This involves deliberately allowing your work to be copied or submitted for assessment by another student.
- B. **Duplication of Work** – This means turning in the same work for different assignments.
- C. **Plagiarism** – Presenting another person’s work intellectual property (work) as your own (i.e. written words, ideas, visual images, auditory expressions or any material that comes from another source, including the any online sources. Even material that has been paraphrased in the student’s own words is considered plagiarized unless proper credit or explicit reference is given to the original author.
- D. **Dishonest Practice** – Any behavior which gains an unfair advantage for getting a grade that is not from you. For example: taking unauthorized material into an examination room, misconduct during an examination, obtaining unauthorized access to examination material, the use of calculators or other means of arriving at an answer when this is precluded.

What are some of the ways to preserve Academic Integrity?

- Be organized and give yourself time to do the work properly. Last minute work often lends itself to cutting corners which may lead to academic dishonesty.
- When you do research, keep good records of where you have found your information. For example, record the URL and date of webpages you access in case they disappear later.
- In classroom exams or state exams, be cautious; distance yourself from others to reduce the temptation to look.
- Be free to consult with your teacher for assistance when needed.

Consequences:

According to the MDCPS Student Code of Conduct, cheating and other forms of misrepresentation are considered Level II Behavior Violation and as such are considered a serious disruptive behavior. Therefore, breaches of the IB MYP Homestead Middle School Academic Integrity regulations will be handled as follows:

- Student-Teacher Discussion
- Parent/Guardian will be contacted.
- Work might not be graded which result in a “Z”/Zero/No Credit. (at the teacher's discretion)
- Student may need to re-do the work or evaluation.
- Second offense may result in administrative corrective action.

Student Name _____ Student Signature _____
Grade _____

Parent Name _____ Parent Signature _____
Date _____